

	EMPLOYMENT OPPORTUNITY
POSITION:	Binoojii House Cook/Meals on Wheels Worker
DURATION:	30 hours per week
SALARY:	To be determined
START DATE:	August 8, 2017

Under the overall supervision of the First Nation Administrator, this combined position will be responsible for the planning, shopping for and preparation of healthy, nutritional meals for the children of Binoojii House and the elderly that will be delivered once per week to Moose Deer Point's elders.

Qualifications:

- Previous cooking experience
- Must have or be willing to take the Food Handler's Safety Course
- Must have valid driver's license and reliable transportation

Duties & Responsibilities:

- To develop and implement a meal menu in four (4) week increments that is approved by the Daycare Supervisor/Manager
- To follow and serve meals that are consistent with the nutritional values identified in Canada's Food Guide, and are prepared without the inclusion of additives and spices. Menus are approved on an eight (8) week rotational basis.
- In consultation with the Daycare Supervisor/Manager, draft and develop grocery lists for the upcoming week of menu that will be purchased by the assigned staff member in any given week
 - Plan and shop accordingly for, the upcoming week's meal based on Canada's Food Guide and the dietary requirements of our elderly population
 - Preparation of all food associated with the week's meal menu
 - Deliver meal in time for supper on the assigned day to each elder that has been identified to the worker.
 - Maintain accurate records of the meal menus, clients
 - Clean kitchen and dispose of the garbage associated with the day's meal preparations

Please submit your application/updated resume to the First Nation Government Office, Attention: Rhonda Williams, Administrator, on or by July 26, 2017 4:30 p.m.

We thank you for your interest in employment with the Moose Deer Point First Nation, however only those candidates demonstrating the above noted qualifications will be contacted for an interview. Should you be contacted for an interview, please be prepared to bring samples of at a minimum three (3) meals that you would prepare for the elders. As well, please provide a sample grocery list, complete with anticipated costs for your meal.