

POSITION:	EMPLOYMENT OPPORTUNITY
DURATION:	Community Health Representative (CHR)
SALARY:	Permanent-Full time 35 hours per week (upon successful completion of probation)
START DATE:	To be determined
	August 8, 2017

Under the direct supervision of the Administrator, the CHR will be responsible for performing a variety of duties related, but not limited to, all areas of health education, promotion and community health development. The main role of the CHR will be to motivate the community members to participate in health program opportunities, to assume active responsibility for improving and maintaining their individual level of health and contribute to improved health conditions.

Qualifications:

- Grade 12 Diploma
- Experience in a health related field will be considered an asset
- Proficiency in Microsoft Office especially Word and Excel
- Must have valid driver's license and reliable transportation

Duties & Responsibilities:

- To ensure community health development through coordinating, facilitating and promoting all health related educational and awareness services/sessions
- To promote community interest and encourage active participation in health programs
- To provide updated health education materials and resources
- To provide health services to clients and their families by ensuring regular home visits
- To work with other service agencies to develop and implement community programs
- To organize, facilitate and involve community members in meetings, workshops/sessions specifically regarding Diabetes, the disease, its effects, preventative measures, etc.
- To conduct surveys of the community resources, aspirations, needs and interest to prioritize needs of community members
- To work with program staff to develop workshops that describe, demonstrate and encourage the adoption of safe health, nutrition and hygiene practices
- To assist program staff in offering health education sessions dealing with healthy lifestyles, HIV/AIDS, pregnancy, parenting skills, menopause, puberty, sex education, hazards of smoking, healthy eating, weight control, etc.
- To offer courses of interest to the membership (food handling, CPR/First Aid, etc.)
- To prepare and submit reports, as required, by management and outside agencies in a timely manner
- To liaise and confer, on a continuous basis, with other members of staff to ensure there is not duplication of services

Please submit your application/updated resume to the First Nation Government Office, Attention: Rhonda Williams, Administrator, on or by July 26, 2017 4:30 p.m.

We thank you for your interest in employment with the Moose Deer Point First Nation, however only those candidates demonstrating the above noted qualifications will be contacted for an interview.