

MOOSE DEER POINT FIRST NATION EMPLOYMENT OPPORTUNITY



Position:	CHILD WELFARE PREVENTION WORKER (CWPW)
Duration:	Full time permanent, upon successful completion of probation.
Salary:	\$35,000 to \$45,000, based on qualifications
Start Date:	As Soon As Possible

Under the direct supervision of the Administrator, the CWPW will be responsible for performing a variety of duties related, but not limited to, the promotion of family stability and the welfare of the community children. The main role of the CWPW will be to provide a range of activities in the cultural, recreational, social and educational areas, which will improve family and community life. The CWPW will be responsible for ensuring families are provided with a means to increase their social skills, self-esteem, problem solving skills, communication skills and life skills. Although most of the activities will be of a group nature, it is expected that the CWPW will also act as an individual support to the children, as needed.

Qualifications:

- Post-secondary education in a related field preferred. Grade 12, or equivalent required.
- Responsible and able to maintain high level of confidentiality
- Must be people oriented, and able to demonstrate a collaborative nature.
- High degree of initiative, self-direction. Able to work with minimal supervision
- Superior written and verbal communication skills.
- Proficiency with MS Office business applications, Internet and web-enabled applications
- Must possess a valid driver's licence, have reliable transportation and be willing to travel as required

Duties and Responsibilities: The following should not be considered an exhaustive list of duties:

- increase the range of service delivery to the families and children by offering on-site activities that create positive parent-child interactions such as ongoing parent education activities, life skills, child development, abuse, sex education, street proofing, preschool, coping with stress, peer pressure, etc
- provide moral support to the children/families when needed (ie: may include court appearances, family concerns, health problems, etc.) and to conduct home visits with the membership as needed
- act as the local person to prevent the circumstances leading to crisis and high risk situations, or intervene in accessing appropriate resources in these situations
- cooperate with child protection agencies in the provision of counselling and support services to the children and their families and make referrals to child protection agencies as required
- liaise and confer, on a continuous basis, with the appropriate resources and personnel in order to monitor the child/children's progress and support the family situation
- complete correspondence and documentation as required
- prepare reports, workplans and budgets as directed by management and outside agencies
- work collectively with Council, community and the other members of staff and to participate as an effective team player, at all levels
- hold confidential and not disclose or release to anyone, except where required by law any information or documents that tends to identify any individual in receipt of services

Please submit your **updated resume and cover letter** to the First Nation Government Office, Attention: Colette Isaac, Administrator on or **by May 24, 2019**. Resumes will be accepted at the Government Office or by email to colette.isaac@moosedeerpoint.com. Please put "CWPW" in the subject line or sealed envelope.

We thank you for your interest in employment with the Moose Deer Point First Nation, however only those candidates demonstrating the above noted qualifications will be contacted for an interview.